

## Parliamentary Procedure

Point/Motion	Purpose	Debate	Vote
Point of information	To question the speaker	none	none
Set agenda	To establish precedence of topics up for debate	none	Simple majority
Open (close) speakers' list	To open (close) the speakers' list on a specific topic. Must be approved by Chair. Speakers are added to the speakers' list by order of the Chair	none	Simple majority
Set (change) limit on speaker's time	To set (change) the amount of time a speaker may speak without further committee approval, as well as (optionally) the number of questions and/or follow-ups the speaker may receive	none	Simple majority
Allow the speaker to finish	To permit a speaker to continue speaking after the predetermined time limit has expired. Must be approved by Chair and speaker	none	Simple majority
Point of order	To correct an error in procedure	none	none
Point of parliamentary procedure	To inquire about procedures (cf. Point of inquiry)	none	none
Point of personal privilege	To point out a hindrance to debate	none	none
Decision of no action	To cause the committee to assume official positions that no action is to be taken at the time and that the topic should be removed from the agenda	2 pro and 2 con	Simple majority
Adopt by consent	To pass a resolution by consensus	none	none
Table debate	To postpone the debate for a period of time or indefinitely	1 pro and 1 con	Simple majority
Close debate	To end debate and go to a vote	2 pro and 2 con	Two-thirds majority
Moderated caucus	To break from speakers list, permitting delegates to speak individually in a Chair-moderated format	none	Simple majority
Unmoderated caucus	To temporarily suspend formal debate, permitting delegates to leave their seats and discuss matters without Chair oversight	none	Simple majority
Roll-call vote	To vote by roll-call and not by show of placards	none	none
Withdraw motion	To withdraw an active motion	none	none
Amend	To bring an amendment to the floor for debate. Must be proposed by a 10% quorum	none	Simple majority
Consideration of draft resolution	To bring a working paper/draft resolution to the floor for consideration as a draft resolution. Must be proposed by a 15% quorum listed as signatories on the working paper	none	Simple majority
Recess	To suspend debate and the session for a period of time	none	Simple majority
Adjourn	To end session	none	Simple majority